



# LISBURN BOROUGH COUNCIL WASTE DISPOSAL LICENCE

## APPLICATION FORM (METAL RECYCLING)

**Pollution Control & Local Government (NI) Order 1978**

### **To the applicant:**

**Please read these notes, and the attached guidance before you fill in the form**

1. You should consider carefully the answers you give on this form. They may become part of the Waste Disposal Licence: it is a legally binding document. At the end of the form you are asked to sign a declaration that the details contained within your application are accurate and correct.

If you encounter difficulties with the form, please get in touch with Ricky Burnett on telephone number: 028 9250 9250.

2. Please use typed text if possible. If not, handwriting is acceptable: it will probably be clearer if you use CAPITALS throughout. Please complete the form in black ink: it will be photocopied.
3. If the information will not fit in a box, write it on a separate piece of paper: number the paper and attach it at the back of this form. Mark the box **See paper (number)**.
4. Sending an incomplete form, or not sending essential documents, will simply delay the processing of the application. The licence application should be accompanied by copies of the planning permission, any site assessment reports, site location and layout plans, and most importantly, a working plan detailing how the operations are to be conducted. A check-list of the essential documents is section 18 of the form.
5. Waste management facilities cover a wide range of activities. We may require additional information.
6. Plans and drawings convey essential information. If your plans and drawings are poorly prepared, they may prejudice the success of your application or cause misunderstandings in the management of the site's operations. Please ensure that the plans and drawings are prepared to an adequate professional standard.

### **Completed Form should be sent to:**

Lisburn Borough Council  
Environmental Services Department  
Technical Services  
Island Civic Centre  
The Island  
Lisburn BT27 4RL

# 1 **APPLICANT**

Please give the name and address of the person in whose name the licence will be issued.

Postcode	Telephone	Fax

If the applicant is a company, please complete the next box. *If not, please go to section 2.*

Company Title	Registration Number	
Registered Office		
Director(s)		
Status of company (plc/Ltd/trading name/partnership/other)		
Company Secretary		
Contact (name)	Telephone	Fax

# 2 **LOCATION**

Please give the address or location of the site in sufficient detail for it to be readily identified.


and the 10-character National Grid reference for the site entrance.

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If the site has more than one, please give the reference of the main entrance.

### 3 AGENT

If you are dealing with the licence application as an agent of the applicant, please enter your name, address and telephone and fax numbers in this box. *Otherwise, please go to section 4.*

Postcode	Telephone	Fax

### 4 LAND OWNERSHIP

Does the applicant own the land on which the waste management facility is to be built ? **YES/NO**

If YES, *please go to section 5.* If NO, *please indicate in this box the name and address of the landowner and the applicant's entitlement to use the land.* Please mention if the applicant has joint or partial ownership.

Name and address of landowner
Applicant's entitlement to use the land

### 5 OPERATOR

Will the applicant operate the site ? **YES/NO**

*If YES, please go to section 6.* If NO, please enter in this box the name, address and telephone and fax numbers of the person or organisation who will operate the site. If it is an organisation, please include the name of a suitable contact.

Postcode	Telephone	Fax
Contact		
Contact's Telephone	Contact's Fax	

## 6(i) **PLANNING STATUS**

A new waste disposal site needs valid planning permission from the Planning Service. Lisburn Borough Council cannot grant a Waste Disposal Licence for a new site until the site has the appropriate planning permission.

An existing waste management site may, or may not, need planning permission.

Please complete the box to show the planning status of the site. *If the applicant does not know the facts needed for this box, the Planning Service should be able to assist.*

<b>PLANNING STATUS</b>	<b>Tick</b>	<b>* Documents enclosed (tick)</b>
A - Planning permission <b>not</b> yet applied for		
B - Planning permission applied for		
C - Planning permission granted		
D - Established Use Certificate (EUC)		
E - Certificate of Lawful Use (CLU)		
F - Planning permission not required		

## 6(ii) **WATER ACT STATUS**

Current Status of the facility under Water Act (NI) 1972:

<b>PLANNING STATUS</b>	<b>Tick</b>	<b>*Documents enclosed (tick)</b>
A - Consent applied for:		
B - Consent granted: (Copy attached)		
C - No Consent required: (DOE letter attached)		

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**TYPE OF SITE**

What kinds of work will be done at the site? *Please tick all the boxes that apply.*

- Vehicle Dismantling
- Scrap metal recovery other than vehicle dismantling
- Other forms of recovery (for example plastics) *Please list:*

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**PROCESSES**

What processes are to be carried on at the site? *Please tick all the boxes that apply. There is space on the next page to write in any processes that are missing from this list.*

Asbestos stripping – vehicle dismantling (brakes), metal cleaning (lagging)	
Baling	
Battery handling	
Breaking – ball breaking	
Breaking – engine breaking	
Briquetting	
Cable stripping – by granulation	
CFC collection	
Chemical treatment	
Cleaning of metals – physical or chemical	
Compaction of vehicle shells	
Compaction of metals other than vehicles	
Cutting – hot and cold processes	
Dismantling vehicles – commercial and non commercial (see also Renovating and reconditioning vehicles)	
Fragmentisation of vehicles	
Fragmentisation of white goods	
Grading metals	
Incineration – melting and smelting	
Railway dismantling	
Renovating and reconditioning vehicles	
Shearing	

Shredding of metal	
Shredding of tyres	
Sorting by hand or assisted by conveyor/crane	
Storage of materials	
Waste transfer	

## 9 TYPES AND QUANTITIES OF MATERIAL (except those mentioned in 10a)

Types and quantities of material to be accepted at the proposed site	Maximum monthly quantity delivered number/tonnes	Maximum stored at any one time number/tonnes
A Ferrous metal scrap (other than swarf)		
B Non-ferrous metal scrap (other than swarf)		
C Ferrous swarf		
D Non-ferrous swarf		
E Electrical equipment		
F Cable and wiring (other than as part of other scrap)		
G Motor Vehicles		
H Other: <i>please specify at h<sub>1</sub> to h<sub>9</sub> below</i>		
h <sub>1</sub>		
h <sub>2</sub>		
h <sub>3</sub>		
h <sub>4</sub>		
h <sub>5</sub>		
h <sub>6</sub>		
h <sub>7</sub>		
h <sub>8</sub>		
h <sub>9</sub>		

# 10a **DIFFICULT AND SPECIAL WASTES**

If any of these types of waste is to be accepted at the site, please show the maximum monthly tonnage to be delivered to the site. If a waste type is not to be accepted at the site, please enter a 0.

Several of these types of waste are marked with an\*. If the site is to accept any of these types, please use the working plan to identify, for each type, the contaminants (metals: chemical contaminants) likely to occur in it. Thus for example the working plan for a site accepting capacitors will identify PCB as a possible contaminant.

Type of difficult or special waste		Maximum monthly quantity Delivered tonnes
A Batteries		
B Tyres	Other than as part of vehicles or trailers	
C Oil		
D Capacitors or transformers*		
E Asbestos		
F Treatment plant sludges*		
G Drums		
H Spent Catalysts*		
J Other difficult or special wastes*: please specify at j <sub>1</sub> to j <sub>5</sub>		
	j <sub>1</sub>	
	J <sub>2</sub>	
	J <sub>3</sub>	
	J <sub>4</sub>	
	J <sub>5</sub>	

# 10b **DEALING WITH LIQUID WASTE**

Does any of the operations to be carried on at the site result in the storage or disposal of any liquid?  
**YES/NO**

If NO, please go to 10c

If YES, please give full details in the working plan.

## 10c DEALING WITH ASBESTOS

Will any waste accepted at the site be likely to contain asbestos ?

YES/NO

If NO, please go to section ?

If YES, please give full details in the working plan. If asbestos is to be stored at the site, please include in the working plan the details of the store.

## 11 VEHICLE DELIVERIES

Please estimate the numbers of vehicles delivering waste to the site in any 24 hours midnight to midnight:

Vehicles in 24 hours	
Maximum Number	Typical Number

## 12 THROUGHPUT

Please state, in tonnes, and with at least 90% accuracy, the maximum quantity of material (waste and otherwise) that the site will accept in any year (taking a year as the 12 months January to December).

tonnes/year

## 13a OPERATING HOURS (GENERAL)

Please state the proposed hours of operation of the site (using the 24-hour clock):

	FROM	TO
Monday to Friday		
Saturday		
Sunday		
Public Holidays		

## 13b OPERATING HOURS (DELIVERIES)

If the site will accept deliveries outside the general operating hours which you wrote in 13a above, please state the proposed hours for accepting deliveries at the site:

	FROM	TO
Monday to Friday		
Saturday		
Sunday		
Public Holidays		

## 14 DOCUMENTS

On a separate sheet of paper, please list all the plans and other documents you are sending with this application; then attach the sheet at the back of the application. Please number the documents serially from 1 as indicated below.

A - Please lay out the list like this:

Serial if used	Your reference on the document	Date of the document	Is the document an original ? Y/N	Type of Document
1	DC 49	29/3/94	N	Grant of planning permission

B - Please ensure that you have included all relevant details, including copies of the following:

- Planning Permission
- Water Consent
- Location Plan
- Layout Plan
- Site Assessment Report (s)
- Working Plan

# 15 DECLARATIONS

Please read notes 1 and 2 before signing a declaration.

- Note 1**
- a. If you are the **intending licence holder** please  
fill in **Declaration A**  
leave Declaration B blank, and  
go to section 25 and complete it.
  - b. If you are an **agent** for the intending licence holder, please  
fill in **Declaration A**  
get **your client** to fill in Declaration B  
go to section 25, and complete it on your client's behalf

**Note 2** **Offences:** if, in this application, you provide false information or recklessly make a false statement, you are committing an offence that may upon conviction, result in a fine or imprisonment or both.

<b>DECLARATION A</b>	
The information in this application is accurate and correct	
Signed.....	Date.....
Name (in capitals).....	Position.....

<b>DECLARATION B</b> <i>(to be filled in only if an agent is acting for the applicant)</i>	
1. I have read, and agree with, the information given in this application	
2. The application is being made on my behalf by the person who has signed Declaration A	
Signed.....	Date.....
Name (in capitals).....	Position.....

**APPLICATION**

I apply for a waste disposal licence to operate the facility described on this form.

Signed.....

Date.....

Name (in capitals).....

Position.....